



SUMMER INTERNSHIPS SARAH P. DUKE GARDENS

Summer 2025

Sarah P. Duke Gardens at Duke University offers a 10-week summer internship program for students interested in gaining a hands-on experience in a public botanic garden. Duke Gardens is a 55-acre display- and education-oriented botanic garden located on the campus of Duke University. Duke Gardens hosts many university and community programs and attracts more than 600,000 visitors annually.

Our 2025 program offers four horticulture internships.

HORTICULTURE INTERNSHIP

Interns will get an in-depth introduction to various aspects of horticulture. Interns will work in all areas of the Gardens and participate in a wide range of horticultural experiences. Daily activities will involve working directly with the Gardens staff throughout the summer.

Requirements: Able to stand, bend, squat, kneel and sit for extended lengths of time; must be able to reach down and overhead. Able to work outdoors in all types of weather with fluctuations in temperature and conditions. Ability to operate hand tools and power equipment safely (training provided). Basic computer skills (knowledge of Windows, Excel, Outlook and Word). Duke aspires to create a community built on collaboration, innovation, creativity and belonging. Our collective success depends on the robust exchange of ideas, an exchange that is best when the rich diversity of our perspectives, backgrounds and experiences flourishes. To achieve this exchange, it is essential that all members of the community feel secure and welcome, that the contributions of all individuals are respected, and that all voices are heard. All members of our community have a responsibility to uphold these values.

Please Note: Duke Gardens is currently unable to sponsor applicants not already authorized to work in the United States.

Qualifications: This internship program is open to both traditional and non-traditional students, including those who are making a career change into the field of horticulture. To be considered for a horticulture internship, applicants must have successfully completed a basic botany or introduction to horticulture class and at least one plant ID class. Current enrollment not required. Work experience in horticulture, ecology, environmental studies or closely related fields will also be considered. Applicants must be self-motivated and willing to work both independently and in a team environment.

Compensation: Duke Gardens pays \$17/hr. Hours are Monday-Friday, 8 a.m.-4:30 p.m.

Dates of internship: May 19 through July 26, 2025.

Housing: Housing is provided by Duke Gardens.

To apply: Completed **application form, cover letter and resume** should be sent with "Horticultural Internship" in the subject line to bobby.mottern@duke.edu no later than February 7, 2025.

Applications can also be mailed to the address below:

Horticulture Internship Committee

Attn: Bobby Mottern

Sarah P. Duke Gardens

418 Anderson Street

Durham, NC 27705



SUMMER INTERNSHIPS

SARAH P. DUKE GARDENS

Date:

Name:

Address:

Phone:

Email:

Dates available for internship: Start:

End:

Current educational status:

School/college:

Address:

Major:

Advisor:

Other degrees or certificates:



SUMMER INTERNSHIPS

SARAH P. DUKE GARDENS

Employment history: Beginning with your most recent job, please list three previous employers, your responsibilities, employment dates, and phone numbers. Also cite any previous horticultural experiences.

1.
2.
3.

***You may be contacted by phone for an interview. Please give a phone number where you can be reached and the best times to reach you.**

What academic courses have you taken in the fields of horticulture, botany, plant/soil science or landscape architecture?
Why do you want experience working in a public garden?
Why do you want to participate in Duke Gardens' Internship Program? What do you expect to gain?
How did you learn about the Internship Program offered at Duke Gardens?